

Viewforth High School

Windmill Community Campus, Windmill Road, Kirkcaldy, KY1 3AL

Head Teacher: Lisa Moore

Depute Head Teachers: June Greig, Alistair Stewart, Jack Wilson



Dear Parents and Carers

05 September 2022

SQA Appeals

The window for all SQA appeals closed at the end of last week and our SQA co-ordinator, Mr Beaton, worked with teachers across the school to ensure this deadline was met. It will be the end of October before we learn the outcome of the appeals, and we will liaise directly with the young people we submitted appeals for.

SQA Timetable 2023

SQA have published the timetable for the SQA exams in 2023 and you can find it via this link [National Qualifications: 2023 Exam Timetable \(sqa.org.uk\)](https://www.sqa.org.uk) If you have a child in S4, S5 or S6, please check the dates of their exams and avoid booking any family holidays during this time.

Pupil Absence

A reminder that if your child is unwell or has an appointment and is unable to attend school, please telephone the school office on **01592 583408** and select **option 1** for the attendance line. If the line is engaged there is a facility to leave a message. Alternatively you can send a text message to **07860 030879**, stating your child's name and the reason for the absence. If your child does not arrive to class you will receive a Groupcall message informing you of their absence.

Free School Meals

If you are on a low income, Fife Council can help you with free school meals and a school clothing grant. The school clothing grant is £120.00 per child for primary school pupils and £150.00 per child for high school pupils.

To qualify for free school meals and a school clothing grant, you must be in receipt of one of the following:

- Income Support
- Job Seekers Allowance (Income Based)
- Employment and Support Allowance (Income Related)
- Child Tax Credit only with annual income below £17,005
- Child Tax Credit & Working Tax Credit with annual income below £7,920
- Support under Part VI of the Immigration & Asylum Act 1999
- Universal Credit, where monthly earned income does not exceed £660
- Long Term Incapacity Benefit (school clothing grant only)
- Widows Allowance – if not in full time employment (school clothing grant only)
- Child Tax Credit & Working Tax Credit with annual income below £17,005 (school clothing grant only)

You can apply via this link - [Apply for a school clothing grant and/or free school meals/milk | Fife Council](#) If you would like some support to complete the application, please contact your child's guidance teacher who will be happy to help.



viewforthhs.enquiries@fife.gov.uk
(01592) 583408

Data Capture Forms

Thanks to all families who have already returned the Data Capture Forms. These forms are very important as they allow us to ensure we have up to date contact information for all pupils. Pupils can hand these into registration or straight to the office during interval or lunch. If you did not receive the data capture form, please contact the school office.

Dates for your diary

If you would like to join us at a Parent Council meeting, please email the Chair Alex Tomlinson at viewforthparentcouncil@gmail.com who will send you an invitation to join the online meeting.

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| • Parent Council (AGM) | Monday 5 th September |
| • Awards Ceremony | Thursday 8 th September |
| • School photographs | Thursday 15 th September |
| • Parent Council Meeting | Monday 26 th September |
| • Senior Phase Parents' Evening (1) | Wednesday 26 th October* |
| • Senior Phase Parents' Evening (2) | Tuesday 1 st November* |
| • Parent Council Meeting | Monday 7 th November |
| • In-service day (3) | Friday 18 th November |
| • Parent Council Meeting | Monday 5 th December |
| • S1 Parents' Evening | Thursday 8 th December* |
| • Parent Council Meeting | Monday 23 rd January |
| • S2 Parents' Evening | Wednesday 25 th January* |
| • S3 Parents' Evening | Tuesday 31 st January* |
| • In-service day (4) | Wednesday 15 th February |
| • Senior Phase Parents' Evening | Thursday 23 rd February* |
| • Parent Council Meeting | Monday 13 th March |
| • Parent Council Meeting | Monday 8 th May |
| • In-service day (5) | Tuesday 6 th June |
| • Parent Council Meeting | Monday 19 th June |

*Please note that this session we are returning to face-to-face parents' evenings in the school building. These will run between 4.30pm and 7pm and further information will be shared in advance of each evening.

Yours faithfully



Mrs Lisa Moore
Head Teacher