

# Viewforth High School

Windmill Community Campus, Windmill Road, Kirkcaldy, KY1 3AL

Head Teacher: Lisa Moore

Depute Head Teachers: June Greig, Alistair Stewart, Jack Wilson

Dear parents and carers.

21<sup>st</sup> June 2021



I hope this letter finds you and your families well.

## Alternative Certification Model

Almost all assessments are now complete, with only one or two pupils finalising work due to absence. This week all results will be sent to the Awarding Body, SQA and all pupils should expect to receive their exam certificate on the 10<sup>th</sup> of August. We will issue a final report to all senior pupils this week detailing the final provisional grades we have submitted to SQA. If your child has any questions about their results, they should speak with either Ms Greig or myself before the end of the day on Thursday.

## Coursing and Timetable

The timetable for next session is now complete and we plan to issue timetables to pupils this week. All pupils will be issued with another timetable on the first day back in August.

Senior members of staff will be available in school on Wednesday 11<sup>th</sup> of August from 9.30am – 12pm to discuss any timetabling and SQA matters. No appointment is necessary and pupils and parents/carers are welcome to drop in during this time.

## Covid-19

Any young person or member of staff who is identified as a close contact will now be required to self-isolate for the remainder of term and into the summer holidays. This is something that none of us want to happen so it's essential that we are extra-vigilant and ensure we are maintaining our social distance, wiping down workstations, wearing our face coverings and regularly washing/sanitising our hands.

I would ask that parents and carers reinforce this message at home as it's more important than ever that we do everything we can to keep ourselves safe – I would hate to have to contact any family to inform them that their child has to isolate into the holidays.

All pupils have been issued with track and trace forms which they must complete each period for the remainder of this week. These will be used by NHS Track and Trace if required during the holiday period.

## LFT Coronavirus Test Kits

We would like to encourage pupils and parents/carers to collect test kits from the school office before the end of term, to ensure they can participate in the self-testing programme prior to the return to school on Wednesday 18<sup>th</sup> of August. If you have any questions about this, please don't hesitate to contact the school office.

### Plans for Return to School

We are expecting to return to school with the same health and safety mitigations as we currently have in place. This means that all staff and pupils will require to continue to wear face coverings in the building, follow the one-way system and regularly wash/sanitise hands. Pupils should also continue to enter the building via their House door in August. Our new S1 pupils will be met in the playground before being escorted into an assembly.

### Key Dates

Thursday 24<sup>th</sup> June at 3.10pm - End of term

16<sup>th</sup> and 17<sup>th</sup> August – Staff Inservice days (pupils not in school)

18<sup>th</sup> August – All pupils return to school

Please continue to look after yourselves and stay safe.

Yours faithfully

A handwritten signature in black ink, appearing to read 'lmoore', written over a diagonal line.

Mrs Lisa Moore  
Head Teacher