

# Viewforth High School

Windmill Community Campus, Windmill Road, Kirkcaldy, Fife, KY1 3AL

Head Teacher: Lisa Moore  
Depute Head Teachers: June Greig, Alistair Stewart, Jack Wilson



Dear Parents and Carers.

23 November 2020

## **Health and Safety**

In my letter to parents/carers last week, I highlighted that we had unfortunately had some positive cases with links to the school and this in turn required a number of our pupils to self-isolate for a period of 14 days from the date of close contact with a positive case. In total we had 10 people with links to the school test positive for Covid 19.

There have been no further positive cases in the last week and I'm hopeful we are now coming out of what has been a very difficult time for the school community.

I appreciate there is some frustration about how the school has communicated with parents/carers about any positive cases and the need for identified pupils to self-isolate and I would like to stress that we have worked very closely with Public Health and have followed their advice with regards communication to ensure we are protecting the confidentiality of our school community.

I've noted below some of the steps we are continuing to take in VHS to provide as safe an environment as possible for pupils and staff. It would be helpful if parents/carers could talk through these points at home to reiterate the need for us all to do our bit to keep each other safe.

- All pupils in S4, S5 and S6 are wearing their face coverings in all areas of the school, except when sitting eating at interval and lunch and during practical PE activities.
- All pupils in S1-S3 are wearing their face coverings in all communal areas of the school and are being encouraged to wear them in classes.
- Pupils who forget to bring their face covering to school are being issued with a disposable mask.
- Pupils who are exempt from wearing a face covering for medical reasons have been issued an exemption lanyard which they must wear around school.
- Staff are supervising pupils entering the building to encourage them to sanitise their hands on entry.
- Pupils are sanitising their hands on entry to each classroom and wiping down their workstation at the beginning and end of each lesson (we have a large supply of both hand sanitiser and anti-bacterial wipes).
- Staff and pupils are reminded to keep a 2m distance from each other.
- We have enhanced cleaning in school throughout the day with a focus on touch points: door handles, banisters etc.
- Our risk assessment is regularly reviewed and updated with changes made where necessary.

If you have any questions or concerns, please don't hesitate to contact the school. You can also find information, updated by NHS Fife, via this link <https://www.nhsfife.org/news-updates/coronavirus-updates/2020/>

Fife Council has created a comprehensive list of questions and answers for parents and carers and you can find this at [www.fife.gov.uk/schoolcovidfaqs](http://www.fife.gov.uk/schoolcovidfaqs)

A reminder that if your child develops symptoms such as a persistent cough, high temperature or loses their sense of taste or smell, please keep them at home and don't send them into school. Teachers are continuing to upload materials and resources to Teams and pupils can access these from home if absent. If your child doesn't have access to the internet at home or doesn't know how to log in to Teams please let us know and we will provide support with this.

If you require support as a family, you can contact the Covid Community Helpline on 0800 952 0330 or by visiting [www.fife.gov.uk/covidassistance](http://www.fife.gov.uk/covidassistance)

For those pupils who are self-isolating, a guide to how to access Teams has been shared on the school website.

### **Study Support Timetable**

Our Study Support Timetable has now been finalised and this will be shared with pupils this week. The timetable will also be posted on the school website and I would encourage pupils in S4, S5 and S6 to attend these sessions.

### **Parent/Carer access to the building**

To reduce the number of adults in the school building, all parental meetings will continue to take place either virtually or by telephone. If you require to speak to your child's Guidance Teacher, please contact the school office. Our Guidance Teachers are:

Craigendal House - Mrs Robertson

Fidra House – Mrs Edwards

MacGregor House – Mrs Hughes

Please continue to look after yourselves and stay safe.

Yours faithfully



Mrs Lisa Moore  
Head Teacher